

Action Plan: Table A-2

General Plan Policy Action Steps – Open Space, Conservation and Recreation Element

| Action Step # | Description | Applies to Policy(s) | Responsible Dept. | Decision-Maker | Timing Target | Funding Source |
|---------------|---|--------------------------|-----------------------------|---|---------------|----------------|
| OCRA-1 | Review the City of Rocklin Zoning Ordinance to identify and adopt necessary revisions and/or additions to reflect the policies and standards of the Open Space, Conservation and Recreation Element of the General Plan. | OCR-1 OCR-9 OCR-10 | Planning | Planning Commission City Council | FY 2014-2015 | General Fund |
| OCRA-2 | Review the City of Rocklin Subdivision Ordinance to identify and adopt necessary revisions and/or additions to reflect the policies and standards of the Open Space, Conservation and Recreation Element of the General Plan. | OCR-1 | Planning Engineering | Planning Commission City Council | FY 2014-2015 | General Fund |
| OCRA-3 | Review the City of Rocklin Grading Ordinance to identify and adopt necessary revisions and/or additions to reflect the policies and standards of the Open Space, Conservation and Recreation Element of the General Plan. | OCR-1 | Planning Engineering | Planning Commission City Council | FY 2014-2015 | General Fund |
| OCRA-4 | Review the City of Rocklin Design Review Guidelines to identify and adopt necessary revisions and/or additions to reflect the policies & standards of the Open Space, Conservation and Recreation Element of the General Plan. | OCR-1 | Planning | Planning Commission City Council | FY 2014-2015 | General Fund |
| OCRA-5 | Review the City of Rocklin Oak Tree Preservation Ordinance to identify and adopt necessary revisions and/or additions to reflect the policies & standards of the Open Space, Conservation and Recreation Element of the General Plan. | OCR-43 | Planning | Planning Commission City Council | FY 2014-2015 | General Fund |

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| OCRA-6 | Require CEQA documents prepared for development projects to address impacts in the following subject areas when identified in the projects' Initial Study: a. Open space and other resources including riparian and wetland areas b. Water quality c. Groundwater recharge areas d. Vernal pools e. Special-status species f. Cultural /historic resources g. Visual resources h. Air quality i. Rock quarries j. Major rock outcroppings/geologic features k. Park development and maintenance | OCR-5 OCR-11 OCR-6 OCR-39 OCR-40 OCR-43 OCR-49 OCR-55 OCR-58 OCR-62 | Planning | Planning Commission City Council | Ongoing | EIRs – Developer Funded Other CEQA documents prepared by staff - Application Fees /General Fund |
| OCRA-7 | Take advantage of opportunities to link open space, natural resource areas and/or parks through dedications, acquisition of easements and as development projects are approved and by seeking funding from local, state, federal or private entities for purchases of land or easements including small areas along creeks for public use. | OCR-6 OCR-14 OCR-16 OCR-23 OCR-24 | Planning Parks | City Council | Ongoing | Grants Park Development and Impact Fees State Park Bonds Donations Oak Tree Mitigation Fund |

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| OCRA-8 | Consult with other jurisdictions regarding open space planning and pedestrian/bicycle trail connections in general and especially when public or private development projects are processed for properties adjacent to City limit boundaries. | OCR-6 OCR-7 OCR-15 LU-71 LU-74 LU-75 | Planning Engineering Public Works | Planning Commission City Council | Ongoing Entitlement Review Process | Application Fees General Fund |
| OCRA-9 | Notify public utility companies and special districts that include Rocklin in their service areas that they should consult with the City prior to undertaking projects that may affect open space and natural resource areas. Review and comment on environmental documents prepared for such projects. | OCR-5 OCR-8 | Planning Engineering Public Works | City Manager | Ongoing | General Fund |
| OCRA-10 | Utilize the project entitlement process to: a. Encourage development patterns that avoid or minimize impacts to natural resources including but not limited to: hilltops, hillsides, creeks, riparian areas, wetlands, heritage oak trees, quarries, major rock outcroppings and historically significant or geologically unique areas. b. Define appropriate boundaries for open space and resource preservation taking into consideration the need to balance economic, physical and social needs with preservation and access for the public where appropriate. c. Consider the use of mitigation banks or other off-site preservation within Rocklin or Placer County as mitigation for resource impacts in instances when onsite preservation is not feasible. | OCR-1 OCR-2 OCR-3 OCR-4 OCR-11 OCR-39 OCR-41 OCR-42 OCR-45 OCR-55 OCR-57 OCR-62 OCR-63 | Planning | Planning Commission City Council | Ongoing Entitlement Review Process | Application Fees General Fund |

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| OCRA-11 | Apply open space easements to all lands located within 50 feet from the edge of the bank of all perennial and intermittent streams and creeks providing natural drainage. The easement will also extend to include associated riparian habitat. In addition, the City may designate an easement greater than 50 feet for perennial streams when it is determined such a buffer is necessary to adequately protect drainage and habitat areas. In designating these areas as open space, the City is preserving natural resources and protecting these areas from development. However, features which may be considered acceptable within the 50 foot setback, buffer area and/or open space easements include, but are not limited to, de-minimis encroachments of a public thoroughfare, bridges, trails, drainage facilities, utilities, and fencing intended to delineate or protect a specific resource. Installation and maintenance of those features shall minimize impacts to resources to the extent feasible. The above setbacks and buffers shall apply to residential and non-residential development unless the land owner can demonstrate that literal application of this Action Plan item would preclude all economically viable use of the land under existing zoning. | OCR-11 OCR - 51 | Planning | Planning Commission City Council | Ongoing Entitlement Review Process | Application Fees General Fund |

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| OCRA-12 | Require that a restricted easement be recorded over any property that contains areas designated for preservation, including wetlands, vernal pools, groundwater recharge areas, oak woodlands and special-status species habitat for which a development application is approved. Such easement shall restrict the use and types of structures located within them, when such action does not conflict with the permitting requirements of other agencies. | OCR-11 OCR-42 OCR-45 OCR-57 | Planning | Planning Commission City Council | Ongoing Entitlement Review Process | Developer Cost |
| OCRA-13 | Prepare and adopt a Park and Recreation Master Plan that specifies appropriate park improvements and recreational facilities for existing and planned park sites in the City of Rocklin, identifies and establishes financing mechanisms for their long-term operation and maintenance, identifies areas in need of additional park facilities, and establishes a schedule for park development and rehabilitation of existing park and recreational facilities. Utilize the entitlement review process to require turnkey park agreements with developers to the extent possible. | OCR-12 OCR-17 OCR-18 OCR-33 OCR-34 OCR-38 | Parks | Recreation Commission City Council | Park and Recreation Master Plan – FY 2014-2015 Turnkey Park Agreements – Ongoing as part of Entitlement Review Process | Development Impact Fees Grants General Fund Developer Funding |
| OCRA-14 | Meet periodically with the Rocklin Unified School District (RUSD) to explore co-location of City parks, storm water detention basins, schools, and joint recreational programs through joint use and development agreements. | OCR-20 OCR-21 OCR-37 | Parks RUSD Staff | City Council RUSD Board of Trustees Recreation Commission | Ongoing | Park Development and Impact Fees General Fund |

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| OCRA-15 | Establish a community volunteer program and work with existing local volunteer groups and organizations, to assist the City with park development, repair, operation of recreation programs for youth and seniors, as well as, open space maintenance. | OCR-29 OCR-32 | Parks Public Works | City Council Recreation Commission | Ongoing | Park Repair and Development Fund General Fund Community Facility Districts (CFD) 5 & 6 |
| OCRA-16 | Continue to collect park and recreation program user fees for the maintenance of existing park and recreation facilities and the operation of recreation programs. | OCR-12 OCR-26 OCR-30 OCR-31 | Parks | City Council Recreation Commission | Ongoing | User Fees Park Repair and Development Fund |
| OCRA-17 | Continue to include park and recreation improvement and maintenance projects in the City's Capital Improvement Program for public facilities and implement turnkey park agreements. | OCR-12 OCR-18 | Parks | City Council Recreation Commission Parks Department Director | Ongoing | Park Repair and Development Fund Park Development and Impact Fees Grants |
| OCRA-18 | Maintain the City's park development and impact fees to implement the Open Space, Conservation and Recreation Element standards for park development. | OCR-12 OCR-13 OCR-19 OCR-23 | Parks | City Council | Ongoing | Park Development and Impact Fees |

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| OCRA-19 | Continue to support recreational programs and facilities through a variety of funding sources. These sources also should also be used to support the City's Park Repair and Development Fund which is used to maintain and rehabilitate existing parks and recreational facilities. | OCR-12 OCR-23 OCR-26 OCR-35 | Parks | City Council | Ongoing | User Fees Concession Fees Wireless Antenna Lease Revenue ADA Funds |
| OCRA-20 | Require new development to annex into an appropriate funding district for park maintenance. | OCR-12 OCR-22 | Planning Parks Finance | City Council | Ongoing | Developer Cost Parcel Tax |
| OCRA-21 | Promote Rocklin as a venue for regional, state and nationally recognized sporting and recreational events. | OCR-36 | Economic Development Manager Parks Department Director | City Manager City Council Recreation Commission | Ongoing | General Fund |
| OCRA-22 | Require an archaeological or paleontological easement to be recorded over all significant archaeological or paleontological sites to be preserved in place or mitigation that fully documents the resource prior to disturbance as part of an approved development application. Such easements would provide for scientific and cultural research on the property with City approval. | OCR-65 | Planning | Community Development Department Director Planning Commission City Council | Ongoing Entitlement Review Process | Developer Cost |

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| OCRA-23 | Place conditions on development projects that require the developer to stop work immediately around the site and notify appropriate federal, state and local agencies when previously unknown archaeological or paleontological resources are discovered during the course of construction. | OCR-65 | Planning | Planning Commission City Council | Ongoing Entitlement Review Process | Developer Cost |
| OCRA -24 | Review all City and applicable County ordinances germane to flooding, flood prevention, water quality and ground water recharge areas and update City ordinances as necessary to assure compliance with the Open Space, Conservation and Recreation Element of the General Plan. | OCR-46 OCR-50 OCR-51 | Public Works Engineering | City Council | FY 2014-2015 | General Fund |
| OCRA-25 | Maintain current versions of official flood zone maps for Rocklin. | OCR-47 | Engineering | City Engineer | Ongoing | General Fund |
| OCRA-26 | Require approval of a Flood Zone Development Permit for any development within the City's Regulatory Floodplain. | OCR-47 OCR-51 | Engineering | City Engineer | Ongoing | Application Fees |

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| OCRA-27 | In consultation with the Placer County Flood Control and Water Conservation District (PCFCWCD) and/or appropriate resource agencies, implement guidelines for creek maintenance practices that ensure native vegetation is not removed unnecessarily; that restrict grading in sensitive areas; and that prohibit the placement of fill or trash within designated creek buffer areas. As part of the project entitlement process, and/or separate consultations with the PCFCWCD, consider opportunities for joint use of creeks for flood control, open space, conservation of natural resources, and limited recreation activities, where appropriate. | OCR-46 OCR-48 | Public Works Engineering | Public Works Department Director | Ongoing Entitlement Review Process | General Fund Application Fees |
| OCRA-28 | In conjunction with the approval of public or private development projects and the issuance of building permits, require preparation of erosion control plans and installation of features such as oil/grit separators, detention basins, flow reduction devices and implementation of design concepts such as Low Impact Development (LID) or other evolving Best Management Practices (BMPs) for biological pretreatment to minimize runoff waters containing pollutants and sediments entering surface waters, comply with turbidity thresholds and ensure proper disposal of pollutants to the sanitary sewer system or hazardous waste facilities. | OCR-40 OCR-49 OCR-53 | Planning Building Public Works Engineering | Community Development Department Director Public Works Department Director City Engineer Planning Commission City Council | Ongoing Building Permits Entitlement Review Process Improvement Plans | Developer Cost General Fund |

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| OCRA-29 | Develop education programs for water quality in consultation with other agencies in the watershed area to provide the greatest exposure for the funds expended. Encourage local schools, businesses, organizations and neighborhood associations to become involved in these programs. | OCR-52 OCR-53 | Public Works | City Manager City Council | Ongoing | General Fund CFD's |
| OCRA-30 | Review all City ordinances germane to complying with water quality control and update as appropriate. Establish and coordinate "good housekeeping" procedures for all City Departments to comply with water quality regulations and set an example for the community. Establish Best Management Practices to be followed by City Departments. | OCR-49 OCR-50 OCR-52 OCR-53 OCR-54 | Public Works Engineering | City Manager Public Works Department Director | Ongoing | General Fund |
| OCRA-31 | Meet periodically with Placer County Water Agency (PCWA) to review the status of water supply and conservation measures. Require water conservation measures to be incorporated in new development and redevelopment including use of untreated water when feasible. | OCR-60 OCR-61 | Public Works Planning | Public Works Department Director Planning Commission City Council | Ongoing Entitlement Review Process | General Fund Developer Cost |
| OCRA-32 | Encourage developers to establish Class I bikeways along public roadways, where feasible, when the roads are adjacent to open space or parkland. | OCR-27 LU-71 LU-74 | Planning Public Works Engineering | Planning Commission City Council | Ongoing Entitlement Review Process | Developer Cost |

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| OCRA-33 | Consider and pursue funding for new Class I bikeways within existing City owned open space, as funding sources become available and appropriate locations are identified. | OCR-27 LU-71 LU-74 | Planning Public Works Engineering | Planning Commission City Council | Ongoing | PCTPA Funding Sources and Grants |
| OCRA-34 | Periodically review the City's Bicycle/Trails and NEV Master Plan and consult with other local agencies to ensure coordination of these facilities with surrounding jurisdictions. | OCR-28 LU-71 LU-74 | Planning Public Works Engineering | Planning Commission City Council | Ongoing | General Fund |
| OCRA-35 | Utilize the project entitlement process to enhance the City's urban forest through selection of appropriate species for plantings within public rights-of-way, on private property and in open space areas. | OCR-44 | Planning Public Works Engineering | Planning Commission City Council | Ongoing Entitlement Review Process | Developer Cost |
| OCRA-36 | Refer to the principals and guidance provided in the City's Urban Forest Management Plan when initiating new plantings within public rights-of-way or private development projects and conducting ongoing maintenance activities. | OCR-44 | Planning Public Works Engineering Parks | Planning Commission City Council Recreation Commission | Ongoing Entitlement Review Process or as part of City initiated projects and activities. | Developer Cost CFD's Oak Tree Mitigation Fund if oak trees are planted by City |
| OCRA-37 | Utilize the project entitlement process to encourage building orientations and the incorporation of other features that facilitate energy conservation in new development and/or redevelopment projects. | OCR-56 | Planning Building | Planning Commission City Council | Ongoing Entitlement Review Process | Application Fees General Fund |

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| OCRA-38 | Coordinate with the Placer County Air Pollution Control District (PCAPCD) and other appropriate entities to enforce stationary and mobile source control measures adopted through the CEQA process and adopted as rules and regulations by the PCAPCD. | OCR-58 | Planning Building Engineering | Planning Commission City Council | Ongoing Project Inspections / Monitoring | General Fund |
| OCRA-39 | Meet periodically with PCAPCD to encourage the development of practical and effective stationary and mobile source control measures and the uniform application of those measures within all jurisdictions in the County and the region. | OCR-59 | Planning | Community Development Department Director | Ongoing | General Fund |
| OCRA-40 | Utilize the project entitlement process to encourage in place preservation of archaeologically significant resources and reuse of historic structures rather than demolition or replacement, where feasible. In instances where avoidance and/or reuse are not feasible, require that the resources are fully documented prior to disturbance or relocation. | OCR-64 OCR-65 | Planning Building | Planning Commission City Council | Ongoing Entitlement Review Process | Application Fees General Fund |

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| OCRA-41 | To offset possible losses of sensitive wildlife and plant habitat (e.g., wetland habitat, riparian habitat, and oak woodlands) due to development projects, developers shall be responsible for mitigation. Such mitigation measures may include providing and permanently maintaining similar quality and quantity of replacement habitat, enhancing existing habitat areas, or paying fees towards an approved habitat mitigation bank. Replacement habitat may occur either on-site or at approved off-site locations. | OCR-39 OCR-40 OCR-41 OCR-43 | Planning | Community Development Department Director Planning Commission City Council | Ongoing | Developer Cost (typical) General Fund (City Projects) |
| OCRA-42 | For those areas in which special-status species are found or are likely to occur, the City shall require feasible mitigation of impacts to those species that ensure that the activity does not contribute to the decline of the affected species such that their decline would impact the viability of the species. Mitigation shall be determined by the City after the U.S. Fish and Wildlife Service (USFWS) and the California Department of Fish and Game (CDFG) are provided an opportunity to comment. | OCR-39 OCR-40 OCR-41 OCR-43 | Planning | Community Development Department Director Planning Commission City Council | Ongoing | Developer Cost (typical) General Fund (City Projects) |